

Municipal Post Graduate College, Mussoorie
(Affiliated to H.N.B. Garhwal Central University
Srinagar, Garhwal, Uttarakhand)

Applications are invited from the qualified candidates for the post of Principal in M.P.G.College Mussoorie in the prescribed application form. (Qualifications as per UGC Regulation 2018 and Uttarakhand State Government rules). Salary and Allowances are payable as per Uttarakhand State Government Rules.

Reservation Category of post- Unreserved.

The Candidates who have already applied in response to our previously published Advertisement Dt.18/08/2020 (Dainik Jagran), 19/08/2020(Rashtriya Sahara), 20/08/2020(Indian Express), 30/09/2020 and 01/10/2020(Dainik Jagran & Rashtriya Sahara) need not apply again as their already submitted applications will be considered. However, he/she can update his/her submitted application. Such Candidates will be required to send additional information/certificate(s) etc.(if any) by registered/speed post to given the address within the stipulated time.

Application Form can be downloaded from official website of M. P. G. College, Mussoorie www.mpgcollege.co.in. **Application Fees is payable in the form of Demand Draft of Rs. 2500.00 drawn in favour of Management Account, M.PG College Mussoorie, payable at Mussoorie. Fees once paid will not be refunded.**

Applicants are required to send their duly filled application form (must be filled in candidate's own handwriting) along with the Demand Draft for the prescribed fees and all Mark Sheets, Certificates, testimonials etc. by **registered/speed post, to the undersigned at the address 'The President, Nagar Palika Parishad, Mussoorie, Dehradun (Uttarakhand) 248179', on or before the last day of submission. The last date for receiving the Application Form is Wednesday, 11 May, 2022 before 05.00 pm.** The college shall not be responsible for any postal delay. For any other query kindly contact at Mobile No. 09997463469 or mail to e-mail ID mpgcollegerecruitment@gmail.com.

Anuj Gupta
President

Management Committee
M.P.G.College, Mussoorie &
Nagar Palika Parishad, Mussoorie

General Instructions for Applicants

1. The direct recruitment for the Post of Principal of the college shall be on the basis of the merit through all India advertisement and selection by the duly constituted Selection Committee.
2. The Candidates who have already applied in response to our previously published advertisements, need not apply again as their already submitted applications will be considered. However, he/she is allowed to update his/her submitted application form.
3. Such Candidates who have already submitted their applications will be required to send additional information/certificate(s) etc. (if any) by registered/speed post to the given address, on or before the last day of submission of application forms i.e., Wednesday 11 May, 2022, before 05.00 pm. Kindly mention your personal details while making such correspondence.
4. Applicants should possess the prescribed qualifications and experience on the closing date of submission of application as given in the advertisement. Applicants are required to attach specific certificates (self-attested) as per eligibility criteria and certificate of Date of Birth (If Date of Birth is not mentioned on the high school mark sheet/certificate).
5. Merely fulfilling the minimum qualifications on the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.
6. Applications with incomplete information or without requisite fee shall be rejected. Applicants are required to sign every page of application form and fill the form in their own handwriting.
7. Consequent upon adoption of Self-certification provision as required by the Govt. of India, the College shall process the applications entirely on the basis of information/documents etc. submitted with the application. In case any information/ document is found to be false/incorrect by way of any omission or commission, the responsibility shall lie solely with the applicant who shall be liable for action as per law.
8. The shortlisted candidates called for interview should report along with all the testimonials/certificates etc. in original and photo ID of the candidate.
9. No Column should be left blank in the application form. Please write 'NA' in the column not related to you.
10. Attach verifiable documents in exactly the same sequence as of the Research Score in favour of your submissions. However, do not enclose photocopies of the entire published work. Only those mentioning the author name, the ISSN/ISBN NO., UGC list no. etc. should be enclosed.
11. A separate sheet mentioning the summary of Research Papers published in Peer reviewed/ UGC approved listed/ UGC Care listed Journals should be submitted as per format attached with the application form.
12. Calculation of research score should be done in accordance with the instruction given in UGC Regulation 2018 (Appendix II, Table 2). In respect of points connected with standard publication and API score, the decision of the College Authorities will be final. **All the**

qualifications and experience will be counted up to the last date of submission of applications.

13. Applicants serving in Government/Public Sector Undertaking (including Boards/Autonomous Bodies/Institutions) are required to produce 'No Objection Certificate' from the present employer, at the time of interview, if not sent with the application. Applicant is also required to submit certificate of scale/grade pay of salary paid by his/her present and all the past employers.

14. All correspondence from the College including interview letter, if any, shall be sent only to the postal address/e-mail id provided by the applicant in his/her respective application form.

15. Applications not meeting the eligibility criteria given in the advertisement and/ or submitting incomplete application forms in any respect shall be summarily rejected.

16. Applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material/information while submitting the application form.

17. The College shall verify the documents submitted by the candidates and antecedents of the applicant at the time of appointment or any time during the tenure of the service. In case it is found that any document submitted/information furnished by the candidate is false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the College.

18. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the College Authorities shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential minimum qualifications laid down in the advertisement.

19. The College reserves the right not to fill up the advertised post.

20. Candidates are requested to send their application in the prescribed form only.

21. No TA/DA shall be paid to the candidates for attending interview.

22. Last date for submission of application is as indicated in the present advertisement. For any query kindly contact at the Mobile No. 09997463469 during office hours or mail to e-mail ID mpgcollegerecruitment@gmail.com.

Anuj Gupta
President
Management Committee
M. P.G.College, Mussoorie &
Nagar Palika Parishad, Mussoorie.