

Policy document: Scholarships and Fee-wavers for students

Introduction: At Municipal Post Graduate College, we are committed to fostering an inclusive and accessible learning environment that empowers all students to achieve their academic goals regardless of financial constraints. Aligned with this commitment, this policy describes the guidelines and procedures for providing scholarships and fee waivers to students in need.

Objective: The primary objective of this policy is to support students who demonstrate academic excellence, or financial need to ensure equitable access to education within our college.

Scope: This policy will apply to all students at Municipal Post Graduate College, Mussoorie pursuing undergraduate, or postgraduate programs of study affiliated with H.N.B. Garhwal Central University.

Types of Scholarships and Fee-Waivers:

1. **Merit-Based Scholarships:** This scholarship will be awarded to students based on academic achievements, leadership qualities, and extracurricular involvement.
2. **Need-Based scholarships:** This scholarship will be granted to students with visible/demonstrated financial need, as determined by the Financial Aid Officer through a comprehensive evaluation of family income and expenses.
3. **Athletic scholarships:** This scholarship will be offered to student-athletes who excel in sports and contribute to the athletic program of the college.
4. **Need-Based Fee-Waivers:** The fee waivers will be granted to students with Visible/demonstrated financial need, as determined by the Financial Aid Officer through a comprehensive evaluation of family income and expenses.

Eligibility Criteria:

- Applicant must be enrolled as a full-time student at Municipal Post Graduate College.
- Recipient must maintain satisfactory academic progress as defined by the college.
- Eligibility requirements for each type of scholarship or fee waiver will be specified in the respective application guidelines.

Application and Selection Process:

1. Applications for scholarships and fee waivers will be made available through the Financial Aid Office or from the college website.
2. The selection committee, comprising faculty members, heads from relevant departments, and the IQAC Coordinator, will evaluate applications based on predetermined criteria.
3. Finalists may be invited for additional assessments to determine suitability for scholarships.
4. Successful applicants will be notified in writing and awarded the scholarships or fee waivers according to the terms outlined in their offer letter.

Duration of Scholarships and Fee Waivers:

- Scholarships and fee waivers will be awarded for one academic year and may be renewed based on funds availability with the Financial Aid Office.
- Recipients have to reapply for renewal each year, providing updated information as necessary.

Transparency and Accountability:

- All Scholarship and fee waiver decisions will be made transparently and under established criteria.
- Records of scholarship awards, including recipient names and amounts, will be maintained by the Financial Aid Office and made accessible for audit purposes.

Sources of Funds: The following will be the main sources of funds for scholarships and fee waivers:

- Alumni contributions to student welfare programs.
- Donations from individuals or organizations for students' financial aid programs.
- College funds for student welfare programs.
- Nagar Palika Parishad Mussoorie
-

Policy Review: This policy will be subjected to periodic review and may be revised as necessary ensuring its effectiveness in meeting the evolving needs of our student community and the college.

Conclusion: at Municipal Post Graduate College, Mussoorie, we recognize the importance of providing financial assistance to deserving students to facilitate their educational journey. Through this policy, we reaffirm our commitment to promoting access, equity, and excellence in higher education.

Approval: This revised and updated policy is hereby approved by the scholarships and fee waiver committee, comprising the Principal, Heads of Departments, and IQAC Coordinator.

Effective Date: This policy shall come into effect on 1st July 2023, superseding the previous policies or guidelines related to scholarships and fee waivers.



PRINCIPAL
MUNICIPAL POST GRADUATE COLLEGE
MUSSOORIE

Principal